

KATE McKENNA, AICP
Executive Officer

MEETING NOTES
BUDGET AND FINANCE COMMITTEE MEETING
Adopted on March 24, 2008

Thursday, April 10, 2008, 9:00 a.m.
LAFCO Office, 132 Gabilan St., Ste. 102, Salinas, CA 93901

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Commissioner Salinas.

2. ROLL CALL

Present: Commissioners Rubio, Salinas, and McGowan, Executive Officer McKenna,
Rachelle Jones, LAFCO Clerk, and CPA Mike Briley of Hayashi & Wayland.

Absent: None

3. ELECTION OF COMMITTEE CHAIR

Upon Motion of Commissioner Salinas, seconded by Commissioner Rubio, Commissioner McGowan was appointed as Chair of the Budget and Finance Committee.

4. REVIEW OF LAFCO BUDGET AND FINANCIAL PROCEDURES

Committee members discussed the LAFCO budget and financial procedures with Executive Officer McKenna. Executive Officer McKenna stated that current procedures will be compiled into a single document. This item was an informational item only. No action was taken by the Committee.

5. REVIEW DRAFT THIRD QUARTER FINANCIAL STATEMENT

Committee members discussed the mid-year financials with the Executive Officer and Mr. Briley.

Upon Motion of Commissioner Rubio, seconded by Commissioner Salinas, the Committee unanimously recommended that the full Commission accept the Third Quarter financial statement.

6. CONSIDER FISCAL YEAR 2007-08 THIRD QUARTER BUDGET AMENDMENT

Committee members reviewed a staff proposal to move funds between line items, with no net change in total expenditures.

Upon Motion of Commissioner Rubio, seconded by Commissioner McGowan, the Committee recommended that the full Commission accept the Third Quarter budget amendment, as recommended by staff.

7. CONSIDERATION OF PROPOSED FISCAL YEAR 2008-09 BUDGET AND WORK PROGRAM

Committee members reviewed the proposed fiscal year 2008-09 budget and work program.

Upon Motion of Commissioner Rubio, seconded by Commissioner Salinas, the Committee unanimously recommended the proposed fiscal year 2008-09 budget and work program, as recommended by staff, be brought to the full Commission for public hearing on April 28, 2008.

8. CONSIDERATION OF LAFCO FEE STUDY

Committee members reviewed the LAFCO fee study.

Upon Motion of Commissioner Rubio, seconded by Commissioner Salinas, the Committee unanimously recommended the LAFCO fee study, as recommended by staff, be presented at Commission hearing on April 28, 2008, and then continued to allow time for public review and comment.

9. OTHER BUSINESS

None

10. PUBLIC COMMENT

There was no public comment.

11. ADJOURNMENT

The meeting was adjourned at 10:20 a.m.

Respectfully Submitted,

Rachelle Jones, LAFCO Clerk