

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2014

Commissioners

Chair

Louis R. Calcagno
County Member

Vice Chair

Steve Snodgrass
Special District Member

Fernando Armenta
County Member, Alternate

Sherwood Darington
Public Member

Matt Gourley
Public Member, Alternate

Joe Gunter
Alternate, City Member

Maria Orozco
City Member

Warren E. Poitras
*Special District Member,
Alternate*

Ralph Rubio
City Member

Simón Salinas
County Member

Graig R. Stephens
Special District Member

Staff

Kate McKenna, AICP
Executive Officer

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MINUTES

**LOCAL AGENCY FORMATION COMMISSION OF MONTEREY
COUNTY**

Minutes Approved March 24, 2014

Monday, February 24, 2014

4:00 p.m.

Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California

Roll Call

Members Present

Commissioner Calcagno (Chair)
Commissioner Snodgrass (Vice Chair)
Commissioner Darington
Commissioner Gourley
Commissioner Gunter
Commissioner Orozco
Commissioner Poitras
Commissioner Salinas
Commissioner Stephens

Members Absent (Excused Absences)

Commissioner Rubio

Members Not Present (Presence Not Required)

Commissioner Armenta

Call To Order

The Local Agency Formation Commission was called to order by Chair Calcagno at 4:04 p.m. in the Monterey County Board of Supervisors Chambers.

Staff Present

Kate McKenna, AICP, Executive Officer
Leslie J. Girard, LAFCO General Counsel
Gail Lawrence, LAFCO Clerk to the Commission
Darren McBain, LAFCO Senior Analyst

Pledge of Allegiance

Commissioner Chair Calcagno asked Commissioner Stephens to lead the Pledge of Allegiance.

Publics Comments

There were no Public Comments on items not on the Agenda.

Consent Calendar

1. Approve the Draft Minutes of December 2, 2013.
2. Approve the Meeting Notes of the Budget and Finance Committee of February 14, 2014.
3. Accept List of Anticipated Future Agenda Items.
4. California Association of Local Agency Formation Commissions Activities Report.
5. Draft Financial Statements for Period Ending December 31, 2013 and January 2014.
6. Approve the Register of Checks for December 2013 and January 2014.
7. Mid-Year Budget Review and Budget Amendment No. 1 for Fiscal Year 2013-2014.
8. Amendment No. 4 to Executive Officer's Employment Agreement.
9. Amendment No. 1 to Agreement for Professional Audit Services with Bianchi, Kasavan & Pope, LLP.

There were no Commissioner or public comments for the Consent Items.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Darington, the Consent Items were unanimously approved and accepted. Absent: Commissioner Rubio.

New Business

10. Draft Records Management Policy.

Senior Analyst Darren McBain gave a report. There were no public comments.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Commission adopted the Resolution approving the Records Management Policy and Records Retention Schedule. Absent: Commissioner Rubio.

11. Fee Waiver Request from the Castroville Community Services District for the Proposed Consolidation of Castroville Community Services District and Moss Landing County Sanitary District. (LAFCO File No. 14-02)

Senior Analyst Darren McBain gave a report. There were no public comments.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Commission adopted the Resolution approving a waiver of LAFCO staff fees for processing an application by the Castroville Community Services District. Absent: Commissioner Rubio.

Executive Officer Reports

12. Notice of Administrative Approval of Services Outside of District Boundaries by Carmel Area Wastewater District -Information Only.

Executive Officer McKenna provided information. No Commission action was necessary.

There were no public comments.

Announcements

Commissioner Snodgrass announced the opening of Pajaro Park on March 16, 2014 at 12:00 Noon.

Adjournment To Next Meeting

Chair Calcagno adjourned the meeting at 4:12 pm. The next regular LAFCO meeting is scheduled for Monday, March 24, 2014 at 4:00 p.m.