

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

**2014  
Commissioners**

**Chair**

Louis R. Calcagno  
*County Member*

**Vice Chair**

Steve Snodgrass  
*Special District Member*

Fernando Armenta  
*County Member, Alternate*

Sherwood Darington  
*Public Member*

Matt Gourley  
*Public Member, Alternate*

Joe Gunter  
*Alternate, City Member*

Maria Orozco  
*City Member*

Warren E. Poitras  
*Special District Member,  
Alternate*

Ralph Rubio  
*City Member*

Simón Salinas  
*County Member*

Graig R. Stephens  
*Special District Member*

**Staff**

Kate McKenna, AICP  
*Executive Officer*

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**MINUTES  
LOCAL AGENCY FORMATION COMMISSION  
OF MONTEREY COUNTY  
Approved on April 28, 2014**

**Monday, March 24, 2014**

**4:00 p.m.**

**Board of Supervisors Chambers  
Monterey County Government Center  
168 West Alisal Street, First Floor  
Salinas, California**

**Roll Call**

**Members Present**

Commissioner Calcagno (Chair)  
Commissioner Snodgrass (Vice Chair)  
Commissioner Darington  
Commissioner Gourley  
Commissioner Gunter  
Commissioner Orozco  
Commissioner Rubio  
Commissioner Poitras  
Commissioner Salinas  
Commissioner Stephens

**Members Absent** (Excused Absences)

None

**Members Not Present** (Presence Not Required)

Commissioner Armenta

**Call To Order**

The Local Agency Formation Commission was called to order by Chair Calcagno at 4:00 p.m. in the Monterey County Board of Supervisors Chambers.

### **Staff Present**

Kate McKenna, AICP, Executive Officer  
Leslie J. Girard, General Counsel  
Gail Lawrence, Clerk to the Commission  
Darren McBain, Senior Analyst

### **Pledge of Allegiance**

Commissioner Chair Calcagno asked Commissioner Gunter to lead the Pledge of Allegiance.

### **Publics Comments**

There were no Public Comments on items not on the Agenda.

### **Consent Calendar**

1. Approve the Draft Minutes of March 24, 2014.
2. Accept List of Anticipated Future Agenda Items.
3. Accept Quarterly Report on Activities of the California Association of Local Agency Formation Commissions.
4. Approve Register of Checks for March 2014.

There were no public or Commissioner comments for the Consent Items.

### **Commission Action**

Upon motion by Commissioner Orozco, seconded by Commissioner Stephens, the Consent Items were approved and approved. Abstain: Commissioner Rubio.

### **Public Hearings**

5. Consider the Draft 2014 Municipal Services Review and Sphere of Influence Study for the Castroville Community Services District, and Adopt a Resolution to:
  - a) Find that the action is exempt from provisions of the California Environmental Quality Act (CEQA) as “information collection” under Sections 14306 and 15061(b)(3) of the State CEQA Guidelines;
  - b) Adopt the *2014 Municipal Service Review and Sphere of Influence Study for the Castroville Community Services District*; and
  - c) Adopt the *Study’s* determinations that support updating the Castroville Community Services District Sphere of Influence to reflect consolidation with the Moss Landing County Sanitation District and designation of a Future Study Area on the east side of Highway 1 in Moss Landing.

Darren McBain, LAFCO Senior Analyst, presented the report.

Chair Calcagno opened the Public Hearing. There were public comments from Eric Tynan, Manager, Castroville Community Services District. Chair Calcagno closed the Public Hearing. There were no Commissioner comments.

Commission Action

Upon motion by Commissioner Snodgrass, seconded by Commissioner Salinas, the Commission unanimously adopted the Resolution approving the Draft 2014 Municipal Services Review and Sphere of Influence Study for the Castroville Community Services District.

6. Consider the Proposed Consolidation of the Castroville Community Services District and Moss Landing County Sanitation District (LAFCO File No. 14-02), and adopt a Resolution to:
  - a) Find that this proposal is exempt from environmental review pursuant to California Environmental Quality Act Guidelines section 15320; and
  - b) Approve the Consolidation of the Castroville Community Services District and Moss Landing County Sanitation District, based on the analysis and determinations in the *2014 Municipal Service Review and Sphere of Influence Study for the Castroville Community Services District*; and
  - c) Set April 28, 2014 at 4:00 p.m. as the Conducting Authority hearing to consider any protests of this consolidation.

Executive Officer McKenna gave a report. Senior Analyst Darren McBain provided a presentation.

Chair Calcagno opened the Public Hearing. There were comments from Eric Tynan, Manager, Castroville Community Services District, and David Lewis, Board Member of Castroville Community Services District. Chair Calcagno closed the Public Hearing. Commissioners Snodgrass and Salinas provided comments.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Rubio, the Commission unanimously adopted the Resolution approving the Consolidation of the Castroville Community Services District and Moss Landing County Sanitation District (LAFCO File No. 14-02).

7. Consider the Proposed Annual Work Program for Fiscal Year 2014-2015.

Executive Officer McKenna gave a report. Chair Calcagno opened the Public Hearing. There were no public comments. Chair Calcagno closed the hearing. Commissioner Salinas provided comments on behalf of the Budget and Finance Committee.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Rubio, the Commission unanimously adopted a Resolution approving the Final Work Program for Fiscal Year 2014-2015, per recommendations of the Budget and Finance Committee.

8. Consider the Proposed Annual Budget for Fiscal Year 2014-2015.

Executive Officer McKenna gave a report. Chair Calcagno opened the Public Hearing. There were no public comments. Chair Calcagno closed the hearing.

Commissioner Darington asked a question about the audit contract amendment that had been approved at the February 24 LAFCO meeting. Commissioners Rubio and Salinas provided comments on behalf of the Budget and Finance Committee, including the proposed reduction in total expenditures as compared to the current fiscal year, and the use of the Unreserved Fund Balance to reduce costs to local agencies.

Commission Action

Upon motion by Commissioner Rubio, seconded by Commissioner Salinas, the Commission

adopted the Proposed Annual Budget for Fiscal Year 2014-2015 as recommended by the Budget and Finance Committee, directed that the proposed budget be circulated to local agencies for review and comment, and that the second Public Hearing of the Proposed Annual Budget for Fiscal Year 2014-2015 be scheduled for the April 28, 2014 Regular Commission meeting.

### **New Business**

9. Consider a Comment Letter Prepared by LAFCO for the Draft 2035 Metropolitan Transportation Plan/Sustainable Communities Strategy and Draft Environmental Impact Report (Association of Monterey Bay Area Governments).

Executive Officer Kate McKenna gave a report. There were no public comments. Commissioner Salinas asked to be informed if the LAFCO comments are not addressed by AMBAG.

#### Commission Action

Upon motion by Commissioner Orozco, seconded by Commissioner Stephens, the Commission authorized the Comment Letter prepared by LAFCO for the Draft 2035 Metropolitan Transportation Plan/Sustainable Communities Strategy and Draft Environmental Impact Report (Association of Monterey Bay Area Governments).

10. Consider a Comment Letter prepared by LAFCO on the Draft Regional Housing Needs Allocation Plan (Association of Monterey Bay Area Governments).

Executive Officer Kate McKenna gave a report. There were no public comments and no Commissioner comments.

#### Commission Action

Upon motion by Commissioner Darington, seconded by Commissioner Stephens, the Commission unanimously authorized the Comment Letter prepared by LAFCO for the Draft Regional Housing Needs Allocation Plan (Association of Monterey Bay Area Governments).

### **Executive Officer Reports**

11. Executive Officer McKenna reported on the selection process for the Special District seat held by Commissioner Stephens. The term is expiring in May 2014. Commissioner Stephens re-applied during a Call for Nominations period, and there were no other nominations. As he is the only candidate, state law provides that a ballot and election process are not required. Commissioner Stephens will be sworn in and seated for another term at the next LAFCO meeting.

Executive Officer McKenna announced that the terms of the two Public Member seats held by Commissioners Darington and Gourley will expire in May 2014. The Executive Officer will issue a Notice of Vacancy and request applications. Both incumbents intend to re-apply. Applications are due by April 18, and the Commission may make appointments on April 28.

### **Announcements**

There were no Commissioner announcements.

### **Adjournment To Next Meeting**

Chair Calcagno adjourned the meeting at 4:28 pm. The next regular LAFCO meeting is scheduled for Monday, May 19, 2014 at 4:00 p.m.