

**2015  
Commissioners**

**Chair**  
Steve Snodgrass  
*Special District Member*

**Vice Chair**  
Sherwood Darington  
*Public Member*

Fernando Armenta  
*County Member, Alternate*

Matt Gourley  
*Public Member, Alternate*

Joe Gunter  
*Alternate, City Member*

Maria Orozco  
*City Member*

John M. Phillips  
*County Member*

Warren E. Poitras  
*Special District Member,  
Alternate*

Ralph Rubio  
*City Member*

Simón Salinas  
*County Member*

Graig R. Stephens  
*Special District Member*

**Counsel**

Leslie J. Girard  
*General Counsel*

**Staff**

Kate McKenna, AICP  
*Executive Officer*

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**MINUTES  
LOCAL AGENCY FORMATION COMMISSION  
OF MONTEREY COUNTY**

Approved 9-21-15

Monday, June 22, 2015

4:00 p.m.

Board of Supervisors Chambers  
Monterey County Government Center  
168 West Alisal Street, First Floor  
Salinas, California

Roll Call

Call To Order

The Local Agency Formation Commission was called to order by Chair Snodgrass at 4:03 p.m. in the Monterey County Board of Supervisors Chambers.

Members Present

Commissioner Snodgrass, Chair  
Commissioner Darington, Vice Chair  
Commissioner Gourley  
Commissioner Gunter  
Commissioner Orozco  
Commissioner Phillips  
Commissioner Poitras  
Commissioner Rubio  
Commissioner Salinas  
Commissioner Stephens

Members Absent (Excused Absences)

None.

Members Not Present (Presence Not Required)

Commissioner Armenta.

Staff Present

Kate McKenna, AICP, Executive Officer  
Leslie J. Girard, General Counsel  
Darren McBain, Senior Analyst  
Gail Lawrence, Clerk to the Commission

Pledge of Allegiance

Commissioner Salinas led the Pledge of Allegiance.

Public Comments

There were no Public Comments on items not on the Agenda.

### Special Business

1. Administer the Oath of Office for Appointments of City Member (Regular) Commission Gunter and City Member Commissioner (Alternate) Orozco.  
Recommended Action: LAFCO Chair Snodgrass will administer the Oaths of Office.

Chair Snodgrass administered the Oath of Office to City Member Joseph Gunter and City Member (Alternate) Commissioner Orozco. The Commissioners took their seats on the dais.

2. Select the LAFCO Chair and Chair Pro Tempore for a Period Ending in May 2016.  
Recommended Action: Conduct the selection process.

### Public Comments

There were no Public comments.

### Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Rubio, Commissioner Sherwood Darington was nominated as Chair for a period ending in May 2016. The Commission unanimously approved the motion.

### Commission Action

Upon motion by Commissioner Phillips, seconded by Commissioner Salinas, Commissioner Joseph Gunter was nominated as Chair Pro-Tempore for a period ending May 2016 for a period ending in May 2016. The Commission unanimously approved the motion.

The Chair and the Chair Pro-Tempore took their seats on the dais.

### Consent Agenda

*All items on the Consent Agenda will be approved in one motion and there will be no discussion on individual items, unless a Commissioner or member of the public requests a specific item to be pulled from the Consent Agenda for separate discussion.*

3. Approve Draft Minutes from the April 27, 2015 LAFCO Regular Meeting.  
Recommended Action: Approve minutes.
4. Accept Notes from the May 28, 2015 Budget and Finance Committee Meeting.  
Recommended Action: Accept meeting notes.
5. Accept Meeting Notes from the Conducting Authority Proceedings of June 1, 2015 (Pajaro/Sunny Mesa Community Services District, LAFCO File No. 14-05).  
Recommended Action: Accept meeting notes.
6. Accept Report on Anticipated Future Agenda Items.  
Recommended Action: Accept report.
7. Approve Registers of Checks for April and May 2015.  
Recommended Action: Approve registers.
8. Accept Report of Draft Financial Statements for Period Ending March 31, 2015.  
Recommended Action (by Budget and Finance Committee): Accept report.
9. Approve Budget Amendment No. 2 for Fiscal Year 2014-2015 Budget, and Related Actions.  
Recommended Action (by Budget and Finance Committee): Adopt resolution.

10. Accept Report on Activities of the California Association of Local Agency Formation Commissions.  
Recommended Action: Accept report.

Public Comments

There were no Public comments.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Rubio, the Consent Items were unanimously approved.

Public Hearing

11. Public Hearing to Consider a Proposal from the South Monterey County Fire Protection District to Annex Approximately 840 Square Miles of Lands Adjacent to Existing District Boundaries. (Lafco File No. 13-05).

The annexation proposal includes the communities of San Lucas, San Ardo, and Parkfield. The proposal also includes the Pleyto/Bryson-Hesperia area south of Lake San Antonio, areas near Bradley, rural lands north of Highway 198 near San Benito and Fresno Counties, and other rural lands extending to the southeast corner of Monterey County. The proposed annexation area consists of the District's existing designated Sphere of Influence, plus a proposed 28-acre (0.2-square-mile) Sphere of Influence expansion. The purpose of the proposal is to provide comprehensive fire protection services and advanced life support emergency medical services to these lands, which are currently not within the boundaries of any fire protection district.

Recommended Action: It is recommended that the Commission receive a report by the Executive Officer, conduct a public hearing, and continue consideration of the District's proposal to the August 24, 2015 (4:00 PM) LAFCO meeting to allow further discussion between the District and stakeholders to identify potential alternatives that may be satisfactory to all interested parties.

Darren McBain, LAFCO Senior Analyst, presented a report.

Chair Darington opened the Public Hearing.

Public Comments

Public comments were made by John Owens, Assistant Chief, Cal Fire-South Monterey County; George Haines, Cal Fire, William Marchand, William Bartosh, Kaeda Barrios, Fire Chief; Ann Myhre, Arthur Lombardo, Attorney, Debbie Roberson, Jim Orradre, Member-San Ardo Volunteer Fire Dept.; Mary Winfree, and John Van Horne.

Chair Darington closed the Public Hearing.

Staff and Commissioner Comments

Kate McKenna, Executive Officer commented. Commissioners Salinas, Gunter, Poitras, Rubio, and L. Girard, Legal Counsel provided comments.

Commission Action

Upon motion by Commissioner Salinas, Seconded by Commissioner Gunter, the Commission received the report for Agenda Item No. 11: Public Hearing to Consider a Proposal from the South Monterey County Fire Protection District to Annex Approximately 840 Square Miles of Lands Adjacent to Existing District Boundaries, by the Executive Officer, conducted a public hearing and agreed to continue consideration of the District's proposal LAFCO meeting to a date to be determined to adequately allow for further review and discussion between the District and stakeholders to identify potential alternatives that may be satisfactory to all interested parties. Absent: (Alternate Commissioner Armenta) (presence not required). Abstain: None. Absent: None. Motion Carried.

### New Business

12. Consider Report on Business Items for the 2015 CALAFCO Annual Conference on September 2-4, 2015.

Recommended Actions:

- a. Authorize attendance.
- b. Designate voting delegates.
- c. Consider nominations for Coastal Region city Member and Public Member seats on the CALAFCO Board of Directors.
- d. Consider nominations for CALAFCO Achievement Awards.

### Public Comments

There were no Public comments. The Commissioners reviewed the recommended actions.

### Commission Action

Upon Motion by Commissioner Salinas, seconded by Commissioner Gunter, the Commission authorized the following actions:

- (a) Authorize the LAFCO Executive Officer, LAFCO Senior Analyst, Commissioners Salinas, Gunter and LAFCO General Counsel to attend the 2015 CALAFCO Annual Conference in Sacramento, California on September 2-4, 2015;
- (b) Selected Commissioner Salinas as the voting delegate and Commissioner Gunter as the alternate voting delegate to the CALAFCO Annual Business Meeting;
- (c) No nominations for Coastal Region City Member and Public Member seats on the CALAFCO Board of Directors; and,
- (d) No nominations for CALAFCO Achievement Awards.

### Executive Officer's Report

None.

### Commissioner Comments

13. Letter from City of Marina - Marina Coast Water District Annexation of Ord Community, dated June 5, 2015 (Information Only).

The Commission reviewed the information. There were no Public or Commissioner comments.

### Closed Session

The Commission will conduct a Public Employee Annual Performance Evaluation in closed session, pursuant to Code Section 54957. *Position: LAFCO Executive Officer*

The Commission convened to Closed Session at 5:08 p.m.

The Commission reconvened the Regular LAFCO Meeting at 5:25 p.m.

Legal Counsel stated there was no reportable action from the Closed Session.

### Adjournment to the Next Meeting

Chair Darrington adjourned the meeting at 5:28 p.m.

The next Regular LAFCO meeting is scheduled for \*Monday, August 24, 2015 at 4:00 p.m.

\*(Note: The August Meeting was canceled and the next scheduled meeting is Monday, September 21, 2015).