

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

**2016**

**Commissioners**

**Chair**

Sherwood Darington  
*Public Member*

**Vice Chair**

Joe Gunter  
*City Member*

Fernando Armenta  
*County Member, Alternate*

Matt Gourley  
*Public Member, Alternate*

Maria Orozco  
*City Member, Alternate*

John Phillips  
*County Member*

Warren E. Poitras  
*Special District Member,  
Alternate*

Ralph Rubio  
*City Member*

Simón Salinas  
*County Member*

Steve Snodgrass  
*Special District Member*

Graig R. Stephens  
*Special District Member*

**Counsel**

Leslie J. Girard  
*General Counsel*

**Staff**

Kate McKenna, AICP  
*Executive Officer*

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**MINUTES  
LOCAL AGENCY FORMATION COMMISSION  
OF MONTEREY COUNTY  
Adopted 6-27-16**

Monday, April 25, 2016  
4:00 p.m.

Board of Supervisors Chambers  
Monterey County Government Center  
168 West Alisal Street, First Floor  
Salinas, California

Roll Call

Members Present

Commissioner Darington, Chair  
Commissioner Gourley  
Commissioner Gunter, Chair Pro-Tem  
Commissioner Phillips  
Commissioner Orozco  
Commissioner Poitras  
Commissioner Snodgrass  
Commissioner Stephens

Members Absent (Excused Absences)

Commissioner Rubio  
Commissioner Salinas

Members Not Present (Presence Not Required)

Commissioner Armenta.

Staff Present

Kate McKenna, AICP, Executive Officer  
Leslie J. Girard, General Counsel  
Darren McBain, Senior Analyst  
Tiffany Hutchison, Administrative Assistant (Temporary)

Call To Order

The Local Agency Formation Commission was called to order by Chair Darington at 4:00 p.m. in the Monterey County Board of Supervisors Chambers.

Pledge of Allegiance

Commissioner Gunter led the Pledge of Allegiance.

Public Comments

There were no Public Comments on items not on the Agenda.

## Consent Calendar

1. Approve Draft Minutes from the March 28, 2016 LAFCO Regular Meeting.
2. Accept Report on Anticipated Agenda Items and Progress Report on LAFCO Special Studies.
3. Accept Register of Checks for March 2016.

There were no Public or Commissioner comments for the Consent Items.

**Commission Action:** Upon motion by Commissioner Gunter, seconded by Commissioner Snodgrass, the Consent Items were unanimously approved by those present. Abstain: None.  
Absent: Commissioner Rubio, Commissioner Salinas.

## Public Hearing-

4. Consider Adoption of a Final Budget for Fiscal Year 2016-2017.  
Executive Officer McKenna presented a report. There were no public comments. Commissioner Stephens provided comments.

**Commission Action:** Upon motion by Commissioner Phillips, seconded by Commissioner Gunter, the recommended Resolution adopting the Budget and directing the distribution of the adopted Final Budget to local agencies and the Auditor-Controller was unanimously approved by those present. Abstain: None.  
Absent: Commissioner Rubio, Commissioner Salinas.

## New Business-

5. Consider Establishing a Part-Time Administrative Assistant Position with related Job Description and Salary Range.  
Executive Officer McKenna presented a report. There were no public or Commissioner comments.

**Commission Action:** Upon motion by Commissioner Gunter, seconded by Commissioner Snodgrass, The recommended Resolution for Establishing a Part-Time Administrative Assistant with related Job Description and Salary Range was unanimously approved by those present. Abstain: None.  
Absent: Commissioner Rubio, Commissioner Salinas.

## Executive Officer's Report

None.

## Commissioner Comments

None.

## Correspondence

None.

## Closed Session

The Commission will conduct a Public Employee Annual Performance Evaluation in closed session, pursuant to Code Section 54957. Position: LAFCO Executive Officer.

The Commission convened to Closed Session at 4:10 pm.

The Commission reconvened the Regular LAFCO meeting at 4:20 pm. Legal Counsel, Leslie Girard stated there was no reportable action from the closed session.

Adjournment to the Next Meeting

Chair Darington adjourned the meeting at 4:26. p.m.

\*The next Regular LAFCO meeting is scheduled for Monday, May 23, 2016 at 4:00 p.m.