

2017

Commissioners

Chair

Joe Gunter
City Member

Vice Chair

Simón Salinas
County Member

Sherwood Darington
Public Member

Matt Gourley
Public Member, Alternate

Maria Orozco
City Member, Alternate

Jane Parker
County Member

John Phillips
County Member, Alternate

Warren E. Poitras
Special District Member

Ralph Rubio
City Member

Steve Snodgrass
*Special District Member
Alternate*

Graig R. Stephens
Special District Member

Counsel

Leslie J. Girard
General Counsel

Staff

Kate McKenna, AICP
Executive Officer

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MINUTES
LOCAL AGENCY FORMATION COMMISSION
OF MONTEREY COUNTY

Adopted on 5/22/17

Monday, April 24, 2017

4:00 p.m.

Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California

Roll Call

Members Present

Commissioner Gunter, Chair
Commissioner Darington
Commissioner Parker
Commissioner Phillips
Commissioner Poitras
Commissioner Orozco
Commissioner Snodgrass

Members Absent (Excused Absence)

Commissioner Gourley
Commissioner Rubio
Commissioner Salinas
Commissioner Stephens

Staff Present

Leslie J. Girard, General Counsel
Kate McKenna, AICP, Executive Officer
Gail Lawrence, Clerk to the Commission
Tiffany Hutchison, Administrative Assistant

Call to Order

The Local Agency Formation Commission was called to order by Chair Gunter at 4:02 p.m. in the Monterey County Board of Supervisors Chambers.

Pledge of Allegiance

Commissioner Orozco led the Pledge of Allegiance.

Public Comments

There were no Public Comments on items not on the Agenda.

Special Business

1. Swearing-In Ceremony for Supervisor John Phillips as the County Member (Alternate).

Recommended Actions:

- (1) Oath of Office administered by Chair Gunter.
- (2) Seating of appointed Commissioner.

Chair Gunter administered the Oath of Office to County Member (Alternate) Commissioner Phillips. The Commissioner took his seat on the dais.

Consent Agenda

2. Approve Draft Minutes from the January 23, 2017 LAFCO Regular Meeting.

Recommended Action: Approve minutes.

3. Accept February 27, 2017 Meeting Notes for Conducting Authority (“Protest”) Proceedings – Greenfield Citywide Detachment from the Greenfield Fire Protection District (LAFCO File No. 16-02).

Recommended Action: Accept meeting notes.

4. Accept Meeting Notes from the February 24 and March 22, 2017 Budget and Finance Committee Meetings.

Recommended Action: Accept notes

5. Accept Report on Activities of the California Association of Local Agency Formation Commissions.

Recommended Action: Accept report.

6. Accept Registers of Checks for January, February and March 2017.

Recommended Action: Approve registers.

7. Accept Report on Anticipated Agenda Items and Progress Report on LAFCO Special Studies.

Recommended Action: Accept report.

8. Approve Draft Financial Statements for Period Ending December 31, 2016.

Recommended Action: Approve financial statements.

9. Approve Professional Services Agreement with Hayashi & Wayland, LLP for Accounting and Financial Services.

Recommended Action: Adopt a Resolution and approve the Agreement.

10. Approve Resolution Authorizing Transfers from the Unreserved Fund Balance to the Cash Assets Designated for Contingencies.

Recommended Actions:

- a) Authorize a balance sheet adjustment for the fiscal year ending June 30, 2017 to transfer \$68,971 from the Unreserved Fund Balance to Cash Assets Designated for Contingencies; and
- b) Authorize a balance sheet adjustment for the fiscal year ending June 30, 2018 to transfer \$11,975 from the Unreserved Fund Balance to Cash Assets Designated for Contingencies.

11. Accept Report on an Administrative Approval of Extension of Out-of-Agency Wastewater Services by King City to 48449 Lonoak Rd. - Colledgeville Farmworker Housing (LAFCO File No. 17-01).

Recommended Action: Accept Report.

12. Approve Professional Services Agreement with Colantuono Highsmith Whatley, PC for Conflict Counsel Services.

Recommended Action: Adopt a resolution and approve the agreement.

Commissioner Parker requested that Item No. 2 of the Consent Agenda – Minutes of the January 23, 2017 meeting be approved with a correction noting her presence at the meeting.

Commission Action

Upon motion by Commissioner Parker, seconded by Commissioner Poitras, all Consent Agenda items were unanimously adopted by those present, noting a correction on Item No. 2 - Minutes of the January 23, 2017 meeting. Absent: Commissioners: Gourley (Non-Voting Alternate), Rubio, Salinas, Stephens. Motion Carried.

Public Hearings

13. Conduct a Public Hearing to Consider the Draft Annual Work Program for Fiscal Year 2017-2018.

Recommended Action: Adopt a Resolution approving the Annual Work Program for Fiscal Year 2017-2018.

Chair Gunter opened the Public Hearing. There were no public comments.

Chair Gunter closed the Public Hearing.

Commission Action

Upon motion by Commissioner Parker, seconded by Commissioner Darington, the Commission adopted the Annual Work Program for Fiscal Year 2017-2018 as recommended by the Budget and Finance Committee; and Further, adopted a Resolution Approving the Annual Work Program for Fiscal Year 2017-2018. Absent: Commissioners: Gourley (Non-Voting Alternate), Rubio, Salinas, Stephens. Motion Carried.

14. Conduct a Public Hearing to Consider the Proposed Annual Budget for Fiscal Year 2017-2018.

Recommended Action:

- a) Discuss and adopt a Proposed Budget for Fiscal Year 2017-2018;
- b) Direct the Executive Officer to distribute the Adopted Proposed Budget to the County, Cities and Independent Special Districts for review and comments, and
- c) Direct the Executive Officer to schedule a Public Hearing on May 22, 2017 to consider adoption of a Final Budget for Fiscal Year 2017-2018.

Chair Gunter opened the Public Hearing. Bill Carothers made comments.

Commissioner Parker had questions and made comments.

Chair Gunter closed the Public Hearing.

Commission Action

Upon motion by Commissioner Darington, seconded by Commissioner Poitras, the Commission adopted the Proposed Budget for Fiscal Year 2017-2018 and directed the Executive Officer to distribute the Adopted Proposed Budget to the County, Cities and Independent Special Districts for review and comments and directed the Executive Officer to schedule a Public Hearing for May 22, 2017 to consider adoption of a Final Budget for Fiscal Year 2017-2018. Absent: Commissioners: Gourley (Non-Voting Alternate), Rubio, Salinas, Stephens. Motion Carried.

Executive Officer's Report

15. Miscellaneous Information Items

- a. Memorandum dated February 9, 2017, Implementing Senate Bill 1266 (New Reporting Requirements for Certain Joint Powers Agencies and Joint Powers Authorities)
- b. American Farmland Trust Presentation

Executive Officer McKenna provided a report on two items. No Commission action is necessary.

Commissioner Darington thanked LAFCO Staff for preparing the American Farmland Trust Presentation.

Commissioner Parker and Commissioner Snodgrass had questions and made comments. Legal Counsel, Leslie J. Girard made comments.

Adjournment to the Next Meeting

Chair Gunter adjourned the meeting at 4:22 p.m. The next Regular LAFCO Meeting is scheduled for Monday May 22, 2017 at 4:00 p.m.