

2016

Commissioners

Chair

*Joe Gunter
City Member*

Vice Chair

*John Phillips
County Member*

*Fernando Armenta
County Member, Alternate*

*Sherwood Darington
Public Member*

*Matt Gourley
Public Member, Alternate*

*Maria Orozco
City Member, Alternate*

*Warren E. Poitras
Special District Member*

*Ralph Rubio
City Member*

*Simón Salinas
County Member*

*Steve Snodgrass
Special District Member
Alternate*

*Graig R. Stephens
Special District Member*

Counsel

*Leslie J. Girard
General Counsel*

Staff

*Kate McKenna, AICP
Executive Officer*

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MINUTES
LOCAL AGENCY FORMATION COMMISSION
OF MONTEREY COUNTY
Adopted 12/5/16

Monday, August 22, 2016

4:00 p.m.

Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California

Roll Call

Members Present

Commissioner Gunter, Chair
Commissioner Darington
Commissioner Gourley (Alternate)
Commissioner Phillips, Chair Pro-Tem
Commissioner Orozco (Alternate)
Commissioner Poitras
Commissioner Rubio
Commissioner Salinas
Commissioner Stephens

Members Absent (Excused Absences)

Commissioner Snodgrass (Alternate)

Members Not Present (Presence Not Required)

Commissioner Armenta (Alternate)

Staff Present

Leslie J. Girard, General Counsel
Kate McKenna, AICP, Executive Officer
Darren McBain, LAFCO Senior Analyst
Thom McCue, LAFCO Senior Analyst
Gail Lawrence, Clerk to the Commission
Tiffany Hutchison, Administrative Assistant

Call To Order

The Local Agency Formation Commission was called to order by Chair Gunter at 4:00 p.m. in the Monterey County Board of Supervisors Chambers.

Pledge of Allegiance

Commissioner Rubio led the Pledge of Allegiance.

Public Comments

There were no Public Comments on items not on the Agenda.

Consent Agenda

1. Approve Draft Minutes from the June 27, 2016 LAFCO Regular Meeting.
Recommended Action: Approve minutes.
2. Accept Report on Anticipated Future Agenda Items and Progress Report on Special Studies.
Recommended Action: Accept report.
3. Approve Registers of Checks for June and July 2016.
Recommended Action: Approve registers.

There were no Public or Commissioner comments for the Consent Items.

Commission Action: Upon motion by Commissioner Salinas, seconded by Commissioner Rubio, the Consent Agenda items were unanimously approved by those present.
Absent: Commissioner Snodgrass (Non-voting Alternate Member). Abstain: None. Motion Carried.

Public Hearings

4. Conducting Authority (“Protest”) Proceedings for the Approved Carmel Area Wastewater District 2016 Annexation Proposal.
Recommended Actions:
 - (1) Open and close a public hearing to receive any protests of the Commission's June 27, 2016 action to annex territory to the Carmel Area Wastewater District, and
 - (2) Authorize the Executive Officer to evaluate any protests received, and to proceed with the final processing of the annexation unless a threshold for sufficient protest is met.

Darren McBain, LAFCO Senior Analyst, provided comments.

Chair Gunter opened the Public Hearing Conducting Authority Proceedings.

Public Comments

There were no public comments and no protests registered. There were no Commissioner comments.

Chair Gunter closed the Public Hearing Conducting Authority Proceedings.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, those present of the Commission unanimously approved Agenda Item No. 4 “Conducting Authority (“Protest”) Proceedings for the Approved Carmel Area Wastewater District 2016 Annexation Proposal” as follows::

- (1) Opened and closed a public hearing to receive any protests of the Commission's June 27, 2016 action to annex territory to the Carmel Area Wastewater District, and
- (2) Authorized the Executive Officer to evaluate any protests received, and to proceed with the final processing of the annexation unless a threshold for sufficient protest is met.

Absent: Commissioner Snodgrass (Non-voting Alternate Member). Abstain: None. Motion Carried.

5. Consider the 2016 Municipal Service Review and Sphere of Influence Study for the Monterey Peninsula Regional Park District, the Carmel Valley Recreation and Park District, and the North County Recreation and Park District.

Recommended Action: Open a public hearing for this item and adopt a Resolution to:

- (1) Find that the action is exempt from provisions of the California Environmental Quality Act (CEQA) as “information collection” under Section 15306 of the State CEQA Guidelines and based on the determination that this action does not have the potential for causing a significant effect on the environment (Section 15061(b)(3));
- (2) Adopt the *2016 Municipal Service Review and Sphere of Influence Study* for the Monterey Peninsula Regional Park District, the Carmel Valley Recreation and Park District, and the North County Recreation and Park District; and
- (3) Based on the Study’s recommended determinations,
 - a. Affirm the current Sphere of Influence designations for the Monterey Peninsula Regional Park District and the North County Recreation and Park District, and
 - b. Amend the Carmel Valley Recreation and Park District’s currently designated Sphere of Influence to remove an area of approximately 635 acres (1.0 square mile) of uninhabited open space that is unlikely to warrant future annexation into the District.

Thom McCue, LAFCO Senior Analyst, presented a report.
Chair Gunter opened the Public Hearing.

Public Comments

Public comments were made by Rafael Payan, General Manager, Monterey Peninsula Regional Park District and Karolyn Stone, Board President, Carmel Valley Recreation and Park District.

Chair Gunter closed the Public Hearing.

Commissioner Comments

Commissioner Darington commented.

Commission Action

Upon motion by Commissioner Poitras, seconded by Commissioner Phillips, those present of the Commission unanimously approved Agenda Item No. 5 “Consider the 2016 Municipal Service Review and Sphere of Influence Study for Monterey Peninsula Regional Park District, the Carmel Valley Recreation and Park District, and the North County Recreation and Park District” as follows:

- (1) Find that the action is exempt from provisions of the California Environmental Quality Act (CEQA) as “information collection” under Section 15306 of the State CEQA Guidelines and based on the determination that this action does not have the potential for causing a significant effect on the environment (Section 15061(b)(3));
- (2) Adopt the *2016 Municipal Service Review and Sphere of Influence Study* for the Monterey Peninsula Regional Park District, the Carmel Valley Recreation and Park District, and the North County Recreation and Park District; and
- (3) Based on the Study’s recommended determinations,
 - a. Affirm the current Sphere of Influence designations for the Monterey Peninsula Regional Park District and the North County Recreation and Park District, and
 - b. Amend the Carmel Valley Recreation and Park District’s currently designated Sphere of Influence to remove an area of approximately 635 acres (1.0 square mile) of uninhabited open space that is unlikely to warrant future annexation into the District.

Absent: Commissioner Snodgrass (Non-voting Alternate Member). Abstain: None. Motion Carried.

New Business

6. Consider Report on Business Items for the 2016 CALAFCO Annual Conference on October 26-28, 2016.

Recommended Actions:

- (1) Authorize attendance.
- (2) Designate voting delegates.
- (3) Consider nominations for Coastal Region County Member and District Member seats on the CALAFCO Board of Directors.
- (4) Consider nominations for CALAFCO Achievement Awards.

Public Comments

There were no Public Comments.

Commission Action

Upon motion by Commissioner Phillips, Seconded by Commissioner Rubio, those present of the Commission unanimously authorized the following actions:

- (1) Authorize the LAFCO Executive Officer, LAFCO Senior Analyst, Commissioners Salinas, Gunter and Poitras, and LAFCO General Counsel to attend the 2016 CALAFCO Annual Conference in Santa Barbara, California on October 26-28;
- (2) Selected Commissioner Salinas as the voting delegate and Commissioner Gunter as the alternate voting delegate to the CALAFCO Annual Business Meeting;
- (3) No nominations for Coastal Region County Member and District Member seats on the CALAFCO Board of Directors; and,
- (4) No nominations for CALAFCO Achievement Awards.

Absent: Commissioner Snodgrass (Non-voting Alternate Member). Abstain: None. Motion Carried.

Executive Officer's Report

None.

Commissioner Comments

None.

Correspondence

None.

Adjournment to the Next Meeting

Chair Gunter adjourned the meeting at 4:40 p.m.

The next Regular LAFCO Meeting is on Monday, September 26, 2016 at 4:00 p.m.

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